



January, 2008

**QUALITY MANAGEMENT REPORT
(D 2.2)**

Aims: to explain the quality assurance procedures that the REMOR Project will put in place in order to ensure that the Project's output complies with standard and best practice.



INTRODUCTION

The quality assurance procedures that the REMOR Project has put in place in order to ensure that the Project's output complies with standard and best practice, in this **Interim Quality Management Report (D 2.2)**, centre upon strict monitoring of the activity carried out in relation to each Work Package assigned to the Partners, as established in the **Implementation Plan (D 1.2)**, and upon the respect of all deadlines (as set out in the **Implementation Plan (D 1.2)**), for the completion of tasks and presentation of results thereto associated in relation to the same Work Packages.

Each of the seven parts of this **Final Quality Management Report (D 3.2)** provides the European Commission and all the Partners involved with an overview of the activities /tasks and deliverables which were held / submitted from the beginning of the REMOR Project to January 2008 in furtherance to the completion of the REMOR Project.

As will be shown by the reports included herein, the Work Packages assigned to the Partners have been, in general, adequately processed and have delivered appreciable middle-term results; each Report outlines the activities carried out by those involved in the performance of the relative Work Package.

It is also to be noted that this **Interim Quality Management Report (D 2.2)** is being delivered past the deadline due to a temporary suspension of relations with the Chamber of Advocates, Malta following the recent renewal, by election of its Board of Directors, which Board has affected changes in the persons responsible for the REMOR Project.

The following Reports outline in further detail the activities carried out by the Partners with reference to each Work Package.



WORK PACKAGE 1 – MANAGEMENT

UNIVERSITY OF GENOA – GIOVANNA SAVORANI

Aim: to promote communication and cooperation among Project participants and to monitor the progress of the Project.

Step 1: planning and organisation of the **Kick-off meeting (D 1.1)**, held in Genoa, in April, 2007.

The meeting was aimed at introducing the Partners, at highlighting the main objectives of the REMOR Project, at identifying the best approach strategy for the attainment by all Partners of the same objectives, at allocating the responsibilities of each Partner to the REMOR Project (inclusive of the allocation of activities, tasks and deliverables), and at explaining the European Commission budget allocation between the Partners. Representatives from the University of Genoa, the National Association of Romanian Bars and the Bar of Genoa attended the meeting and all the aims above-listed were successfully attained.

The Partners present agreed upon:

- the content of the **Implementation Plan (D 1.2)**;
- the necessity to provide reciprocal information on specific national legislation and jurisprudence concerning maintenance obligations recovery – to this purpose the University of Genoa has set up the Standard Questionnaire for REMOR Partners, inviting the same to provide a reply thereto;
- the necessity to create a network of contacts among all Partners, for the mutual exchange of information and opinion – to this purpose the Partners agreed to affect monthly conference calls via Skype technology.

The University of Genoa further proposed the set-up of a *forum* within the REMOR web portal in order to facilitate the exchange of information on each national legal system and legislation relative thereto, and to promote regular contact among the Partners. The proposal was to be further considered once the REMOR web portal was set up.



The **Project Presentation** is being herewith attached as Appendix No. 1.

Step 2: drawing up of the **Implementation Plan (D 1.2)**, delivered in accordance to deadline, in April, 2007. It is aimed at providing all REMOR Project Partners with the necessary guidelines for the performance of the tasks required to be fulfilled by each of the same and to achieve the objectives and the results expressly indicated in the Grant Agreement with the European Commission.

The **Implementation Plan (D 1.2)**:

- provides a description of the **Kick-off meeting (D 1.1)** [*vide Step 1* above];
- details, by way of numbered Work Packages, the activities and tasks to be performed and the deliverables to be delivered by each Partner, in order for the same to produce the results specifically thereto assigned, together with the deadline for the same performance and delivery;
- details the Standard Questionnaire for REMOR Partners;
- provides a timetable of activities, tasks and deliverables to be performed by each Partner in view of the successful outcome of the REMOR Project;
- also provides, in the form of annexes thereto, the scheme of the REMOR Project timetable and the REMOR Project contact form to be filled-in by the Partners and returned to the University of Genoa.

The **Implementation Plan (D 1.2)**, together with its two annexes respectively referring to the **Time Grid** and **Contact Form** is being herewith attached as Appendix No. 2.

Step 3: follow-up of the activities carried out by each Partner in accomplishing the aims specified in the **Implementation Plan (D 1.2)** together with the mutual exchange of opinion.

It must here be noted that the University of Genoa has followed up the said activities, as performed by each of the Partners and as outlined hereunder, in a meticulous manner, which in turn highly contributed to the successful outcome of the REMOR Project.

Step 4: drawing up and delivery of the **Interim Report (D 1.3)**, delivered in accordance to deadline [as extended], in November, 2007.



The **Interim Report (D 1.3)**, describes all the activities performed within the REMOR Project from the beginning of the same to the date of the said Report, that is, November, 2007. It details all the steps of the various Work Packages assigned to the Partners, and which are deadlined by November, 2007. It also places specific focus upon the learning activities undertaken by the Partners and to the results and reports thereof.

Such learning activities include the REMOR Project-related Conference organised by the University of Genoa from the 19th to the 22nd of November, 2007 and the International Workshops organised by the same Partner on the 23rd and 24th of November, 2007. The Conference details and report are being herewith attached as Appendix No. 3.

The **Interim Report (D 1.3)**, together with its eight annexes respectively referring to the **Lecture Plan**, the **Workshop Plan**, the **Quality Management Plan**, the **Evaluation Plan**, the **Brochure with Catalogue of Benefits**, the **Evaluation Form in the Italian Language**, the **Evaluation Form in the English Language**, the **replies to the Standard Questionnaire for REMOR Partners by the University of Genoa** and the **Replies to the Standard Questionnaire for REMOR Partners by the National Association of Romanian Bars**, is being herewith attached as Appendix No. 4.

Step 5: drawing up and delivery of the **Final Report (D 1.4)**, delivered in accordance to deadline, in January, 2008.

The **Final Report (D 1.4)**, describes all the activities realised within the REMOR Project from the date of the **Interim Report (D 1.3)** to the date of the said Report, that is, January, 2008. It details all the steps of the various Work Packages assigned to the Partners as described in this report and which are deadlined by January, 2008. It also focuses specifically on the learning activities undertaken by the Partners and on the results and reports thereof.

The **Final Report (D 1.4)** is being herewith attached as Appendix No. 5.

The **Final Report (D 1.4)**, also contains suggestions for the future use of the results of the REMOR Project.



WORK PACKAGE 2 – QUALITY ASSURANCE

MALTA CHAMBER OF ADVOCATES – DR. TANYA SCIBERRAS CAMILLERI

Aim: to ensure the quality of all REMOR Project activities and tasks, as well as to establish an adequate mechanism to control quality.

Step 1: drawing up of the **Quality Management Plan (D 2.1)**, delivered in accordance to deadline, in May, 2007.

The **Quality Management Plan (D 2.1)** has been drawn up with the joint efforts of the University of Genoa and the Chamber of Advocates, Malta.

It is aimed at providing the necessary guidelines to evaluate the entire REMOR Projects' activities and tasks, as well as at establishing adequate mechanisms to control quality. It is therefore to be considered as a tool for the evaluation of the performance by the Partners of the various tasks and activities assigned thereto, in compliance with the criteria set by the **Implementation Plan (D 1.2)**.

The **Quality Management Plan (D 2.1)** is therefore aimed at evaluating the REMOR Project quality in accordance with strict respect of the deadlines and time-limits indicated for the successful completion of the REMOR Project, at promoting collaboration among all Partners in the exercise of activities and tasks that demand a joint effort, and at maintaining regular contacts with the University of Genoa, as manager and coordinator of the REMOR Project. The **Quality Management Plan (D 2.1)** is being herewith attached as Appendix No. 6.

Step 2: drawing up of the **Interim Quality Management Report (D 2.2)**, delivered in accordance to deadline [as extended], in January, 2008.

The **Interim Quality Management Report (D 2.2)** aims to explain the quality assurance procedures that the REMOR Project has put in place in order to ensure that the REMOR Project's output complies with standard and best practice.

Step 3: drawing up of the **Final Quality Management Report (D 2.3)**. Here, please refer to the **Final Quality Management Report (D 2.3)**.



WORK PACKAGE 3 – WEB PORTAL AND INTERACTIVE LEARNING

RIGA GRADUATE SCHOOL OF LAW – PETER GJOERTLER

Aim: to realise the REMOR Project’s website and to provide a selection and customisation of the interactive learning platform, whilst uploading information with regard to the REMOR Project upon the same, opening discussion groups/*fora*, providing all materials produced throughout the project in word, pdf, and html format, and continuously updating the website and platform contents.

Step 1: setting up of the **REMOR Project Web Portal (D 3.1)**, set up in accordance to deadline [as extended], in July, 2007.

The **REMOR Project Web Portal (D 3.1)** can be visited on the web address www.remor.cc. It contains:

- a detailed description of the REMOR Project;
- a list of all the Partners involved;
- a detailed description of the output, actual and prospective, of the REMOR Project;
- a list of and link to, various pieces of legislation relevant to the REMOR Project;
- a list of and link to, various resources relevant to the REMOR Project.
- a link to the **REMOR Interactive Learning Platform (D 3.2)** and to the National Association of Romanian Bars’ website <http://www.inppa.ro/pregatirea.htm>

Step 2: setting up of the **REMOR Interactive Learning Platform (D 3.2)**, set up in accordance to deadline [as extended], in October, 2007.

The Riga Graduate School of Law has:

- discussed the appropriateness of the selected platform and of the users’ helpdesk;



- monitored the progress of updates and the degree of internal/external collaboration in order to ensure a continuous updating of data;
- moderated the discussion *forum* relative to this Work Package.

The necessary translations of the relative deliverables and posts [from national language into English] required of the Partners, was also duly delivered.

REMOR Interactive Learning Platform (D 3.2), which, in part, already hosts and is to further host, upon completion, the following REMOR Project output:

- the answers of each Partner to the Standard Questionnaire for REMOR Partners prepared by the University of Genoa;
- related legislative framework and jurisprudence relative to the European Union and to each of the Partners' jurisdictions;
- a list of and link to, various European Family-Law documentation useful to the present study.

This sub-website can be visited on the web address <http://giurige.aulaweb.unige.it/course/view.php?id=13> and the password for access to the same is 'remor'.



WORK PACKAGE 4 – PREPARATION OF LEARNING MATERIAL AND RESEARCH DOCUMENTS

UNIVERSITY OF GENOA – ILARIA QUEIROLO

Aim: to identify and analyse a range of relevant questions and legal practitioners' common needs in the subject of the REMOR Project and to gather information and discuss on how to satisfy these needs; to develop deliverables/papers/documents on Private International Law matters within the European judicial area in the field of maintenance obligations; to develop a comparative analysis report on the system of circulation of decisions regarding the payment of maintenance obligations; and to develop documents with regard to contents of the Proposal of Regulation (COM (2005) 649 def) and its impact on domestic laws.

Step 1: drawing up of the **Report on Relevant Questions and Legal Practitioners' Needs (D 4.1).**

Step 2: drawing up of the **Comparative Analysis Report on the System of Circulation of Decisions Regarding the Payment of Maintenance Obligations within the European Judicial Area (D 4.2).**

Step 3: drawing up of the **Document on Critical Examination of the Contents of the Proposal of Regulation on Jurisdiction, Applicable Law, Recognition and Enforcement of Decisions and Cooperation in Matters relating to Maintenance Obligations (D 4.3).**

Step 4: drawing up of the **Report on the Effects of the Proposal of Regulation COM (2005) 649 def. on Member States' Legislations (D 4.4).**

Step 5: drawing up of the **Paper with Advice for Suitable Changes and Completion to Proposal of Regulation COM (2005) 649 (D 4.5).**

Please refer to the **Final Quality Management Report (D 2.3).**



WORK PACKAGE 5 – PREPARATION AND REALIZATION OF SEMINARS AND STUDIES

RIGA SCHOOL OF LAW – PETER GJOERTLER

Aim: to identify and select legal practitioners together with the most appropriate learning materials for the lessons; to organise, schedule, plan and realise seminars and lectures, and to experiment in video-streaming the same.

First and foremost it is to be noted that Anders Fogelklou, originally indicated as the selected coordinator of this particular Work Package in the **Interim Report (D 1.3)** is no longer in the employment of the Riga Graduate School of Law. As such his colleague, Peter Gjoertler, has accepted to substitute Anders Fogelklou as coordinator of this particular Work Package.

Step 1: drawing up of the **Rules for the selection of Legal Practitioners (D 5.1)**, delivered in accordance to deadline [as extended], in January, 2008.

The **Rules for the selection of Legal Practitioners (D 5.1)** are being herewith attached as Appendix No. 7. The said document explains how the aim of the REMOR Project has been to bring attention to the national rules and how the same interface with the legal system of other Member States, so as to achieve both an understanding of the reach and limitations of the available European Union instruments, as well as to give rise to a reconsideration of the principles underlying the national systems. In this connection, it explains how maximum regard was given in the drawing up of the **Rules for the selection of Legal Practitioners (D 5.1)** so that the project reach out not only to legal practitioners in the traditional sense of practicing lawyers registered at the national bars, but also to other practitioners, including those in public service, as well as law makers and academics.

Step 2: selection and preparation of the **Learning Materials for the REMOR Project Seminars (D 5.2)**, delivered in accordance to deadline [as extended], in May, 2007.

In view of the above deliverables, The Riga Graduate School of Law has carried out preliminary activities, amongst which arranging rules for the selection of legal practitioners for the REMOR Project seminars. With regard to the latter and to each of the REMOR Project seminars held, it has been agreed that the Partners responsible for the same are to, select and prepare own learning materials, organise and schedule their



own timetables, prepare a report on the said activity, each of which is then to be passed on to the Riga Graduate School of Law as coordinator of this Work Package.

The **Learning Materials for the REMOR Project Seminars (D 5.2)** are being herewith attached as Appendix No. 8.

May it be additionally pointed out that the REMOR web portal www.remor.cc includes a compendium of all relevant acts concerning judicial cooperation in civil matters, as the basis of information with regard to the specific initiatives being taken by the European Community with regard to Family Law in general, and with regard to maintenance obligations recovery in particular.

The procedure as outlined above has been successfully put into effect as agreed upon and duly followed by:

Step 3: Organisation and Scheduling of Courses (D 5.3), completed in accordance to deadline, in June, 2007.

Such organisation and scheduling indicates dates, times and subject-matter of the said seminars. The **Organisation and Scheduling of Courses (D 5.3)** deliverable is being herewith attached as Appendix No. 9.

Step 4: drawing up of the **Report on the Courses' Deployment (D 5.4)**. Here, please refer to the **Final Quality Management Report (D 2.3)**.



WORK PACKAGE 6 – EVALUATION

NATIONAL ASSOCIATION OF ROMANIAN BARS – LIGIA DANILA

Aim: to evaluate all the activities to be performed within the REMOR Project.

Step 1: drawing up of the **Evaluation Plan** and setting up of the **External Evaluation Committee (D 6.1)**, delivered and set up in accordance to deadline, in May, 2007.

The **Evaluation Plan (D 6.1)** explains the criteria to be utilised for the evaluation of the achieved outcomes of the REMOR Project. It also contains those criteria to be utilised for the evaluation of the quality of the products of the learning and research activities, for the evaluation of the participation in the REMOR Project, for the quality of the performance of the tasks assigned to each Partner and for the general impact of the same Project. It thereby leads to the identification criteria for the Partner with the largest stakeholders' contribution together with the ten most active participants to the conferences and seminars held. In this regard, the National Association of Romanian Bars has taken into account all the initiatives promoted by the Partners.

Importantly, it must be noted that, with regard to this activity, the National Association of Romanian Bars has declared to follow different criteria for learning activities and for research products, all of which are detailed in the **Evaluation Plan (D 6.1)** which is being herewith attached as Appendix No. 10.

The **Evaluation Committee (D 6.1)** is made up of external experts, professing in the legal field, European Union Law and in the management of European Union projects and research programs. It is made up of:

- Dr. R. Farrugia;
- Pres. A. Savi;
- Prof. R. Baratta.

The **External Committee (D 6.1)**, on the basis of the data collected, is to evaluate the quality and relevance of the REMOR Project by the 31st of March, 2008, by considering the degree of involvement and participation of the Partners and/or of other academic



and professional institutions. All the Partners have agreed to supply the said **Evaluation Committee (D 6.1)** with all the documentation necessary and useful to its assessment exercise.

Step 2: drawing up of the **Evaluation Report (D 6.2)**, delivered in accordance to deadline, in January, 2008.

The **Evaluation Report (D 6.2)** points out the method and criteria followed in evaluating those activities carried out in the execution of the REMOR Project and specifically of the tasks assigned to each of the Partners and the results achieved in connection thereto. It also assesses the REMOR Project in an overall manner.

In this connection the National Association of Romanian Bars has been assisted by the other Partners in the evaluation process, in that the said Partners have provided all necessary information upon request.

It must also be pointed out that the National Association of the Romanian Bars significantly contributed to the REMOR Project's web portal content, by providing a number of interesting judgements, translated into the English language.

The **Evaluation Report (D 6.2)** is being herewith attached as Appendix No. 11.



WORK PACKAGE 7 – VALORISATION ACTIONS

NATIONAL ASSOCIATION OF ROMANIAN BARS – ALINA COBUZ BAGNARU

Aim: to take care of the activities of dissemination and exploitation of the deliverables of the REMOR Project.

Step 1: drawing up of the **Brochure ‘Catalogue of Benefits’ (D 7.1)**, delivered in accordance to deadline, in May, 2007.

The **Brochure ‘Catalogue of Benefits’ (D 7.1)** gives the benefits related to participation in the REMOR Project. The **Brochure ‘Catalogue of Benefits’ (D 7.1)** is being herewith attached as Appendix No. 12.

Step 2: drawing up of the **Communication Plan (D 7.2)**. Here, please refer to the **Final Quality Management Report (D 2.3)**.

Step 3: organisation of the **Press Releases (D 7.3)**. Here, please refer to the **Final Quality Management Report (D 2.3)**.

Step 4: organisation of the **REMOR International Workshop (D 7.4)**, organised in accordance to deadline, in November, 2007.

The **REMOR International Workshop (D 7.4)** has been organised in Italy with the joint effort of the University of Genoa and the National Association of Romanian Bars as previously outlined in this **Interim Quality Management Report (D 2.2)**.

All **International Workshop (D 7.4)** details and reporting are being herewith respectively attached as Appendix No. 13.

Step 5: drawing up of the **Valorisation Report (D 7.5)**. Here, please refer to the **Final Quality Management Report (D 2.3)**.

The above strategy has been duly coordinated and monitored by the National Association of Romanian Bars. A **Special Interest Group** to foster collaboration with experts in this and related domains has also been set up by the National Association of Romanian Bars.



The Partners have duly performed the outlined local strategy. As previously indicated in this **Interim Quality Management Report (D 2.2)** conferences/seminars/workshops were held in each of the participating countries. Assistance, in various forms has been provided by each Partner in the organisation of the **REMOR International Workshop (D 7.4)**.

Each Partner has, to date, provided due assistance in the success of the REMOR Project.



APPENDICES

All Appendices can be accessed through the website www.remor.cc